

We are pleased that you are submitting your application to participate in one of MCCCDC's study abroad programs! These programs are open to students and interested community members. To ensure a healthy, comfortable, and educationally productive environment for students, faculty and the host institution, general qualifications for acceptance are based on: academic and student conduct background, two letters of recommendation, a personal statement of interest, and an interview with the program director.

**PROGRAM NAME** \_\_\_\_\_ **YEAR** \_\_\_\_\_

**Name** (as listed on passport) \_\_\_\_\_ **MCCCD Student ID** \_\_\_\_\_

*First Middle Last*

**Address** \_\_\_\_\_

*Street City State Zip Code*

**Home Phone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_

**Work Phone** \_\_\_\_\_ **Email Address** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_ **Sex:**  Male  Female

List the courses that you would you like to take (in order of preference, if options are available): 1. \_\_\_\_\_  
2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

## ACADEMIC INFORMATION

College/university currently attending: \_\_\_\_\_  Not seeking a degree

Current college major and minor and/or field of interest: \_\_\_\_\_

Cumulative GPA \_\_\_\_\_ Have you ever received a disciplinary warning or been on academic or disciplinary probation?  Yes  No  
If yes, please list dates of probation and explain details of circumstances (attach another page). Student academic and conduct records will be verified by the appropriate MCCCDC office.

Are you applying for more than one program? If so, please list other program(s): 1. \_\_\_\_\_ 2. \_\_\_\_\_

List any other study abroad programs in which you have participated: 1. \_\_\_\_\_ 2. \_\_\_\_\_

## MEDICAL INFORMATION (This information will be kept confidential.)

**Information for Students with Disabilities who May Require Accommodations**  
While GateWay Community College will try to accommodate students with disabilities, some international programs may not conform to U.S. Federal ADA guidelines for accommodations. Students who will need accommodations must notify the campus Disability Resources and Services (DRS) office regarding their interest in a study abroad program. The DRS manager will meet with the student, the Program Director (or designee) and other relevant personnel to determine whether the student's requests can be accommodated. If you have a disability that requires accommodations, you will be required to provide medical documentation that supports your request. Visit Mobility International USA at [www.miusa.org](http://www.miusa.org) for a great resource for students with disabilities who want to travel internationally.

I require accommodations and have visited Disability Resources and Services. (If you fail to pre-disclose needed accommodations, you will not be guaranteed any provisions in the host country.)

List any medical conditions, allergies, dietary restrictions or mental/physical challenges that the program director should be aware of. Studying abroad requires a great deal of physical mobility. Also, please state any special needs that may affect you as a traveler (lodging, transportation needs, etc.)

\_\_\_\_\_

List vision/drug prescriptions \_\_\_\_\_

\_\_\_\_\_

## APPLICATION DEADLINE:

### Application Deadline: (April 1, 2018)

- *Enroll early!* Space is limited. Late applications may be accepted at the discretion of the Program Director.
- Applications are reviewed on a rolling basis. You should expect to hear back from your Program Director within 2 weeks of submission. The Program Director may schedule a personal or group interview.
- After acceptance by the Program Director, you will be contacted by the International Education (IE) Office or the Program Director to complete pre-departure paperwork and receive advising on available scholarship/financial aid options.
- After email notification from the IE Office, students must make a **\$250 confirmation deposit** to secure their space. Deposit will be applied to the program fee. **The deposit is non-refundable after the payment deadline of April 1, 2018.** Students with impending financial aid and/or scholarships must provide documentation of payment arrangements to meet financial obligations.
- Visit (<https://gatewaycc.edu/prague>) for additional program information and scholarship/financial aid options.

### PLEASE ATTACH THE FOLLOWING DOCUMENTS (*MUST be included for consideration*):

- Personal Statement of Interest** reflecting on how the program will fulfill your academic, personal, and/or professional goals (*maximum of 1 page, double-spaced*)
- TWO Letters of Recommendation** from an instructor, advisor, or supervisor (*using attached template*)
- Unofficial Transcript** (*downloadable from [www.my.maricopa.edu](http://www.my.maricopa.edu)*)

Please submit application, personal statement of interest, two letters of recommendation, and unofficial transcript together. **Incomplete applications will NOT be processed.**

### YOUR SIGNATURE VERIFIES THE FOLLOWING:

- I understand that my application will be reviewed and that I can be accepted or denied participation in the program.
- After notification of acceptance, I must make a **\$250 confirmation deposit** at Cashiers Services to secure my space. Deposit will be applied to the program fee. I understand that the deposit is non-refundable after the payment deadline of **April 1, 2018**. I certify that I will meet financial obligations and will adhere to all program fee and tuition payment deadlines. Visit [www.gatewaycc.edu/prague](http://www.gatewaycc.edu/prague) to see payment and refund policies.
- I agree to complete and return all pre-departure documents by deadlines required by the International Education Office.
- If accepted into the program, I must attend the mandatory orientation on **April 28, 2018, 9 a.m. to 1 p.m., Copper Room, Washington Campus.**
- I certify that all information on this application is accurate as of the date of submission and agree to notify the Program Director and International Education Office of any changes to the information presented on this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### PLEASE SUBMIT COMPLETE APPLICATION TO:

Susan Mills, Art Faculty  
GateWay Community College  
Liberal Arts  
108 N. 40<sup>th</sup> Street  
AF Wing-First Floor  
<https://www.gatewaycc.edu/maps>  
(602) 286-8487  
[mills@gatewaycc.edu](mailto:mills@gatewaycc.edu)  
<https://www.gatewaycc.edu/prague>

OR

Ricky Silva  
GateWay Community College  
Global Education Center  
108 N. 40<sup>th</sup> Street  
AF204-206  
<https://www.gatewaycc.edu/maps>  
(602) 286-8230  
[silva@gatewaycc.edu](mailto:silva@gatewaycc.edu)  
<https://www.gatewaycc.edu/global-education-center>



**LETTER OF RECOMMENDATION**  
**GateWay Community College Study Abroad Programs**  
*(to be completed by an instructor, advisor or supervisor)*

\_\_\_\_\_ is applying for admission to an MCCCDC study abroad program.  
**Applicant Name** \_\_\_\_\_ **Student ID** \_\_\_\_\_

**Study Abroad Program** \_\_\_\_\_ **Program Director** \_\_\_\_\_ **Year:** \_\_\_\_\_

Participants in MCCCDC study abroad programs must possess the character, reliability, and maturity necessary to manage the demands of international travel, cross-cultural interactions, and intensive study schedules. As Maricopa Community College students, participants are expected to conduct themselves in a manner that reflects positively on themselves, the college, and the District, as well as their own culture and country.

**Based on the above criteria, and your personal experiences with this student as his/her *instructor, advisor, or supervisor*, we would appreciate your candid assessment of his/her potential to benefit from, contribute to, and safely participate in a successful study abroad experience.**

Please supply the following information and rate the applicant in the categories listed below. After completion, place the form in a **sealed envelope** (with your initials placed over the seal) and return to the applicant, or send directly to the MCCCDC International Education Dept. or the program director listed above. Thanks for your prompt submission of this form to ensure that the applicant is considered for admission to the program!

Criteria	Outstanding	Above Average	Average	Below Average	Unable to Judge
Academic motivation					
Connects positively with other students					
Cross-cultural appreciation					
Flexibility to adapt to unfamiliar situations					
Interpersonal skills					
Maturity					
Positive attitude					
Responsibility					
Self-confidence					
Works independently					
Works well in groups					
Suitability for study abroad					

**Additional Comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Your Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Institution** \_\_\_\_\_ **How long have you known the applicant?** \_\_\_\_\_

**Relationship to Applicant** (advisor, instructor, supervisor, etc.) \_\_\_\_\_

**Phone Number** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



**International Education Department**  
**Address:**  
**Phone:**  
**Fax:**  
**Study Abroad Email:**

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Self-confidence					
Works independently					
Works well in groups					
Suitability for study abroad					

**Additional Comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Your Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Institution** \_\_\_\_\_ **How long have you known the applicant?** \_\_\_\_\_

**Relationship to Applicant** (advisor, instructor, supervisor, etc.) \_\_\_\_\_

**Phone Number** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



**Global Education Center**  
 108 N. 40<sup>th</sup> Street, AF204-206  
 Phoenix, AZ 85034  
<https://www.gatewaycc.edu/global-education-center>  
[sliva@gatewaycc.edu](mailto:sliva@gatewaycc.edu)